



NOTICE TO PROCEED

Date

MR. AURELIO R. LIWANAG
Authorized Personnel
Marelco Trading Corporation
Tagpuan sa Villa Escudero, Lalig,
Tiaong, Quezon

Dear **Mr. Liwanag**:

The attached **Purchase Order (PO)** with number 2023-11-0135, having been approved, notice is hereby given to **Marelco Trading Corporation** for the execution of the project “**Supply and Delivery of Various Common Lighting Supplies and Power Outlets in the CSC Central Office**”.

Upon receipt of this Notice, you are responsible for performing the services under the terms and conditions of the Purchase Order and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other to the Civil Service Commission.

Very truly yours,

Digitally signed
by Nograles Karlo
Alexei Bendigo

ATTY. KARLO A. B. NOGRALES
Chairperson

Conforme:

I acknowledge receipt of this notice on JAN. 08, 2024
(Date of Receipt)

Printed Name of the Authorized Representative
of the Bidder/Supplier: AURELIO R. LIWANAG

Signature: